

DISTRICT # 3 BOARD MEETING MINUTES

February 13, 2003

Meeting called to order at 18:34 hrs at St. Mikes
Minutes for January 9, 2002 were approved.

In Attendance were:

- (R) Deborah Baron , Chair, Grand Isle Rescue, Chair
- (R) Lee Jones, Richmond Rescue/IBM Rescue
- (A) Keith Robinson, Essex Rescue
- (R) UVM Rescue - Absent
- (R) Bob Stone, Charlotte Rescue - Absent
- (R) Huntington First Response - Absent
- (R) Rod Moore, Milton Rescue
- (R) Jessica Gagne, St. Michael's Rescue
- (A) Amy Wasielewski, St. Michael's Rescue
- (R) South Hero Rescue - Absent
- (R) Megan Cross, Shelburne Rescue
- (R) Chris Putnam, Hinesburg First Response
- (R) Doug Brent, South Burlington Fire Department
- (R) Mile Richard, Burlington Fire Department
- (R) Essex Town Fire Dept - Absent
- (R) Alison Rimmer, Vergennes Area Rescue
- (R) Jim Kellog, Essex Jct. Fire Dept
- (R) Scott Flieger, Colchester Rescue
- (A) Tara Pacy, FAHC- ER
- (R) Scott Jacobs, Williston Rescue
- (V) Jane Suter, FAHC-ER Project Manager
- (R) Ruth Uphold, FAHC ED
 - Rebecca Webb, GI/SMRS Training Coordinator
 - Chris McCarthy, Treasurer
- (V) Jim Laskarzewski, St Michael's Rescue.
 - Pat Malone, EMS Class Coordinator
 - Al Barber, Hinesburg Fire/ County Chiefs

INTRODUCTIONS:

Jane Suter, FAHC ER Project Manager

CORRESPONDENCE:

None

TREASURER REPORT

Checking Account = \$15706.30
Merrill Lynch = \$3235.53

MEDICAL DIRECTION:

Spinal Protocol needs formal training. Peter Weimersheimer is working on a Power Point presentation format to be used in the training. Trainers will be the first ones to be trained and then the trainers can train the squads. This protocol will not be active until personnel are trained.

The DNR protocol still needs to go before the Medical Executive Board. There is not a time schedule for this but expect it to happen within the next couple of months.

A question was raised about what should be done when the AED gives you a check patient after three no shocks and you are in route. A clarification will be looked into.

MHCIC:

Jane Suter ask that ambulance services use Fletcher Allen Drive rather than East Avenue. There was a lengthy discussion as to why this request was being made as all services were asked to use East Avenue when construction originally started. There are also times of the day that we should continue to use East Avenue, especially on Wednesdays and Thursdays between 10 AM and 2 PM.

There was also a discussion as to the many stop signs and other traffic hindrances on Mary Fletcher Drive that could in some cases delay the arrival to the ER. The general consensus was that the ambulances services would try Mary Fletcher Drive, however if a critical patient is being transported it is up to the Crew Chief of that service to determine the best route to be taken.

Lee asked that the hole in the entrance road to the ER be patched. This is the responsibility of the University, but the request will be made to the appropriate area.

A question was raised by Chris Putnam about the use of primary setups with med ports in place of extensions on IV setups. It is OK to stop using extensions if you procure primary setups with at least one med port. This will save in cost to the services.

POLICY AND PROCEDURES:

A request was made by Doug Brent to change the policy about sending more than one ambulance to minor MVC's in congested areas. It was decoded after reviewing the Back-UP Policy that no change was needed. It was felt that the rewording of the policy in 2001, to state the primary response agency, in this case a First Response Squad can make the decision to dispatch only one ambulance. This does not pertain to any calls on the Interstate or out lying areas, due to the longer response times.

LOGISTICS:

A request in January to look at incorporating First Response Squads in to the Ambulance Backup list was reviewed by Lee. His report stated that this did not fit into the format and as this was intended for transport agencies. It was agreed that a separate list of First Response Squads would be sent to the State along with the Ambulance Backup listing.

MCI:

If you have any ideas for an MCI drill please send them to Becca Webb.

TRAINING:

Class Update:

The Basic class has 37 students and is going well
The I class has 23 students and is going well
The one night per week class has 23 students and is going well.
The refresher course is complete and had 12 to 14 people
The module class completed module 4 and has started module 5

All students need to sign up for their ER time. District 3 students get preference.
Kirsten has put out a policy and soon there will be a WEB site to sign up for ER time.

Summer class and next years courses will be proposed next month.

A First Responder class was proposed to be held at Colchester Fire starting April 1, 2003 and ending June 17, 2003. Motion made by Jessica and seconded by Chris P. to accept this class. The class will be capped at 20 people and there are already 12 signed up.

Training opportunities:

March 6, 2003 - Dr Tabin will be doing a session on eye injuries

There was a discussion on how District # 3 conducts certification exams. The State only allows one state exam with less than 25 students per year. It was felt that with only one infraction previously that District 3 was not in violation. Pat Malone stated that he would be submitting a waiver to the State for this rule.

There was a discussion on scheduling of courses, where the instructional team was not contacted. The discussion also included how people were removed from a waiting list. Pat stressed that services need to sign up their students and that the applications need to be in by the deadline. Recent problems with applications have ranged from being incomplete, no checks and the required documentation missing.

OLD BUSINESS:

None

NEW BUSINESS:

EMS Conference is coming in April. You should have received your information in the mail.

Nominating Committee;

Jason Ziter, Becca Webb and Scott Flieger

Chris Putnam said that Hinesburg has a stock of blood tubes. If anyone needs some they will be more than happy to sell them some of theirs, as the quantity that had to be ordered was more that they will use.

Adjourned 20:20

Minutes submitted by

Lee Jones